



Information for Exhibitors

About the display program

King Township Public Library offers a community exhibit and display space and invites artists to apply for consideration to exhibit. **Artists at all stages of their careers will be considered.**

The application form is available on the Library website, with print copies available upon request. Following acceptance of their application, selected artists will exhibit during the year. **Typical exhibits will run for a duration of 1 - 2 months.**

Materials accepted

We will exhibit all two-dimensional works including paintings, photographs, textile art, and drawings. Currently all works accepted must be able to attach to our hanging system.

Application package

Applications to exhibit must include the following:

- Artist biography & statement (pertaining to the pieces submitted for display)
- Statement regarding each piece submitted (see "Guidelines for Exhibitors")
- Photographs or digital copies of art pieces submitted for display
 - Links to artist website where images are available are also acceptable

How to submit application

Applications to exhibit can be submitted by email to info@kinglibrary.ca or submitted to the King City Branch at the following address:

King Township Public Library
1970 King Rd.
King City, Ontario L7B 1K9
Attention: Community Outreach Specialist

Note: Art submitted without a complete application package will **not** be accepted.



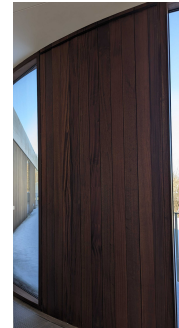
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About the hanging system

Our hanging system consists of cables suspended from overhead rails, with height-adjustable hooks on each cable. Pieces submitted must be no larger than **24" X 36"**, no smaller than **9" X 9"**, and a maximum weight of **25 lbs.**

Hanging Area

The exhibit hanging area is located on the main floor of the King City branch, on one of the east walls. The hanging area's measurements are approximately **5 ft. x 10 ft.**



Guidelines for exhibitors

- The exhibitor is responsible for hanging and dismantling on the agreed upon dates.
- Identify each work with a small description along with contact information for inquiries. Please do not include price of work in description as Library will not be handling transactions.
- Be responsible for announcements: i.e. contacting local media, e-mail announcements, posters, providing description and image for library website.
- All transactions are between the seller and the purchaser. Items sold during exhibit timeframe may not be removed before end of show.
- The Library cannot be held responsible for the security of exhibited artwork. Each exhibitor must sign a waiver to exclude the Library from liability both to themselves and their artwork. We suggest that exhibitors carry their own insurance coverage.
- **The Library reserves the right to decline submissions based on volume or those that do not meet our acceptance guidelines (see: Appendix A).**
- The Library reserves the right to cancel the booking and to dismantle an exhibit for any reason.
- **The Library strongly recommends exhibitors come visit the exhibit space before submitting their application.**

For more information

For more information contact the Community Outreach Specialist at **905 - 833 - 5101 x 2111**

King Township Public Library
1970 King Rd.
King City, Ontario L7B 1K9



Appendix A

Acceptance Guidelines for Exhibitors

Content Guidelines

All participating exhibitors must adhere to the following content guidelines both when submitting and throughout the duration of their exhibit. Submissions found in violation of these guidelines may be dismantled or declined.

Submitted and accepted pieces **may not** include the following:

- Political imagery and messaging
- Depictions of graphic content not suitable for all ages
- Art existing in contravention of federal or provincial laws and regulations, or municipal by-laws
- Advertisements or solicitation for recruitments or fundraising

Display Considerations

All submissions must fit within a series of display considerations to be accepted, such as:

- Available display space
- Alignment with provided art themes
- Size, weight, and dimensions
- Compatibility with the Library's hanging system (see: About the hanging system)