King Township Public Library Board Meeting
APPROVED MINUTES – October 20, 2026
VIRTUAL

Board Virtual:	Caroline Anderson (C), Michael Tedesco (FC), Mayor Steve Pellegrini, Irene deGeus, Rose Grimaldi, Patti Skrypek
Staff Virtual:	Adele Reid, Kelley England, Mark Cornell, Jade Wyse, Domenica Lollo
Regrets:	Ø
Absent:	Aleisha Richards (VC), Councillor David Boyd, Councillor Jordan Cescolini, Danielle Donadio
Guests:	Ø

1. CALL TO ORDER

Chair Caroline Anderson called the meeting to order at 7:02 p.m.

2. DECLARATION OF INTEREST

There were no Declarations of Interest

3. ADOPTION OF THE AGENDA

3.1 Items to be added or deleted

New Item # 7.2 added – Schomberg Renovation Update

3.2 Motion to Adopt the Agenda

MOTION: THAT the agenda be adopted as amended
MOVED BY: Mayor Steve Pellegrini
SECONDED BY: Michael Tedesco
MOTION CARRIED: # 2026-10-01

4. APPROVAL OF THE MINUTES OF BOARD MEETING – September 15TH, 2026

4.1 MOTION: THAT the minutes of the Board Meeting of September 15th, 2026 be adopted as presented.
MOVED BY: Caroline Anderson
SECONDED BY: Irene deGeus
MOTION CARRIED: # 2026-10-02

5. BUSINESS ARISING FROM THE MINUTES

5.1 Simplified Board Meeting Minutes

MOTION: That the Board receive and approve the use of the new simplified Board Meeting Minutes format for all future Board meetings, commencing with the next scheduled Board meeting.

MOVED BY: Mayor Steve Pellegrini
SECONDED BY: Patti Skrypek
MOTION CARRIED: # 2026-10-03

6. COMMUNICATIONS

6.1 Back to School Promotion

As requested, the Board received a sample of promotional materials distributed to local elementary and secondary schools.

MOTION: THAT the Board receive the promotional materials for information as presented.
MOVED BY: Irene de Geus
SECONDED BY: Mayor Steve Pellegrinni
MOTION CARRIED: # 2026-10-04

7. REPORTS

7.1 Q3 Financials

Favourable Q3 financial results reflected a positive financial position for the quarter.

MOTION: THAT the Board receive and accept the favourable Q3 Financial report for information as presented.
MOVED BY: Patti Skrypek
SECONDED BY: Rose Grimaldi
MOTION CARRIED: # 2026-10-05

7.2 Capital Project: Schomberg Renovation Update

The Board was advised that the renovation project budget is expected to increase due to required structural work. As a result, the project cost is anticipated to exceed the non-RFQ threshold, and an RFQ process will be required.

MOTION: THAT the Capital Project Report – Schomberg Branch Washroom Update/Meeting Room be received for information with the following amendments approved:

- Increase the project funding to $126,500, sourced from the Osin Foundation Directed Donation Reserve
- Remove reference to Meeting Room from the project title as presented on October 20, 2026

MOVED BY: Caroline Anderson
SECONDED BY: Mayor Steve Pellegrini
MOTION CARRIED: # 2026-10-06

8. **POLICY REVIEW AND UPDATES**

8.1 **OP-03 – Collection**

8.2 **OP-10 – Social Media**

8.3 **OP-02 – Privacy, Access to Information & Electronic Messaging**

MOTION: THAT the Board receive and accept the updated policies OP-02 and OP-10 and the amended OP-03 for information as presented for October 2026.
MOVED BY: Patti Skrypek
SECONDED BY: Caroline Anderson
MOTION CARRIED: # 2026-10-07

9. **INFORMATION**

9.1 **CEO Report** – presented by Adele Reid

9.2 **Infographic** – Go Train Promotion – presented by Adele Reid

9.3 **Tell 5 People** – Out of the Box Survey – presented by Jade Wyse

MOTION: THAT the Board receive and accept all reports for information as presented for October 2026.
MOVED BY: Caroline Anderson
SECONDED BY: Irene deGeus
MOTION CARRIED: # 2026-10-08

10. **NEW BUSINESS**

10.1 **DRAFT – 2027 Holidays & Closures**

10.2 **DRAFT – 2027 Board Meeting Schedule**

MOTION: THAT the Board receive and accept the 2027 Holiday and Library Board Closures and the 2027 Board Meeting schedules, as presented.
MOVED BY: Irene deGeus
SECONDED BY: Patti Skrypek
MOTION CARRIED: # 2026-10-09

10.3 **Staff Anniversary – Kelley England – 20 years of service**

CEO Adele Reid recognized Kelley England on her 20th anniversary with the Library and thanked her for her outstanding leadership, dedication, and service since 2006. The Board extended its appreciation for her significant contributions and commitment to the Library over the past 20 years.

11. **IN-CAMERA SESSION**

11.1 **Motion to Move In-Camera**

MOTION: THAT the Board meeting recess into closed session to discuss personnel matters about an identifiable person.
MOVED BY: Irene deGeus
SECONDED BY: Patti Skrypek
MOTION CARRIED: # 2026-10-10

The meeting recessed into closed session at 7:46 pm

11.2 CLOSED SESSION

Motion to Return to Open Session

MOTION: THAT the Board meeting return to Open Session.
MOVED BY: Caroline Anderson
SECONDED BY: Rose Grimaldi
MOTION CARRIED: # 2026-10-11

The meeting returned to Open Session at 8:00 pm

11.3 OPEN SESSION

MOTION: THAT the Board endorses the principles and relevant actions reported during the In-Camera session.
MOVED BY: Caroline Anderson
SECONDED BY: Patti Skrypek
MOTION CARRIED: # 2026-10-12

MEMBER ANNOUNCEMENTS

- Patti Skrypek
  - Art Society King's juried Fall Art Show and Sale, *Change is in the Air*, will be exhibited at the King Heritage & Cultural Centre from October 13 to November 13, 2026.
- Rose Grimaldi
  - The *King Artisan Holiday Market* will take place at the King Heritage & Cultural Centre on November 21 and 22 from 11:00 a.m. to 4:00 p.m. A complimentary shuttle service will also connect attendees to two other holiday markets in King throughout the weekend.

13. ADJOURNMENT

MOTION: THAT the October 20th, 2026 Board meeting is adjourned at 8:06 pm.
MOVED BY: Irene deGeus
SECONDED BY: Michael Tedesco
MOTION CARRIED: # 2026-10-13

Caroline Anderson
Board Chair

Chief Executive Officer

Nov 17/26
Date