King Township Public Library Board Meeting
APPROVED MINUTES – June 16TH, 2026
SCHOMBERG BRANCH

Board Present:	Caroline Anderson (C), Irene deGeus, Rose Grimaldi, Patti Skrypek, Mayor Steve Pellegrini, Councillor Jordan Cescolini
Board Virtual:	Michael Tedesco (FC)
Staff Present:	Adele Reid, Mark Cornell, Domenica Lollo
Staff Virtual:	Patricia Chan
Regrets:	Aleisha Richards (VC), Danielle Donadio, Councillor David Boyd
Absent:	
Guests:	

1. Call to Order

Chair Caroline Anderson called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

Motion 2026-06-01: Board meeting agenda

Moved by Irene deGeus, seconded by Patti Skrypek, that the Board approve the agenda as amended. Carried.

3. Declarations of Conflict of Interest – Ø

4. Approval of the Minutes

4.1 Approval of the Preceding Board Meeting minutes – May 19, 2026

Motion 2026-06-02: Board meeting minutes – May 19, 2026

Moved by Mayor Steve Pellegrini, seconded by Rose Grimaldi, that the Board receive and approve the Board meeting minutes as presented. Carried.

4.2 Approval of the Preceding Advocacy and Fundraising Committee Meeting Minutes – May 20, 2026

Motion 2026-06-03: Board meeting minutes – May 20, 2026

Moved by Patti Skrypek seconded by Caroline Anderson, that the Board receive and approve the Advocacy and Fundraising Committee meeting minutes as presented. Carried.

5. **Business arising from the minutes**

MOU – Finance Update

The Board received an update on discussions with the Township's CFO and Director of Community Services regarding the treatment of Library reserves as part of financial integration. It was recommended and agreed upon by the Board that reserves be held within the Township's financial system but tracked separately and remain under the authority of the Library Board, with surpluses and deficits flowing through these accounts. This approach would improve reporting, transparency, and investment returns. The Board was also advised and agreed to the development of a formal Reserve Policy to guide the use and governance of these funds.

The Board was asked to provide direction on two proposals: using Library reserves as a primary or shared funding source for certain capital projects, with limits and conditions, and contributing a proportional share of reserves toward tax rate stabilization during budget pressures. Feedback provided on these topics will be addressed with the municipal leadership and the final outcome codified in the integration MOU.

Motion 2026-06-04: Reserve Strategy Update

Moved by Councillor Jordan Cescolini seconded by Michael Tedesco, that the Board

- *receive the Report – Reserve Strategy Update for information,*
- *approve the following:*
  - *the recommended terms of the administration and location of funds for the Library's Reserves;*
  - *development of a Library Reserve Policy; and,*
- *Provide direction on the Board's response to using the Library reserve for:*
  - *a Library-First Funding Model for capital;*
  - *proportional contribution to Tax Rate Stabilization*

6. **Correspondence**

Correspondence Rec'd from CULC 2026 Pre Budget Submission

Library CEO Adele Reid presented and reviewed the correspondence received with the Board members in attendance.

Motion 2026-06-05: Correspondence Received

Moved by Patti Skrypek, seconded by Irene deGeus, that the Board receive the correspondence for information, as presented. Carried.

7. Reports

7.1 Advocacy & Fundraising – Library Discovery Days

Advocacy & Fundraising Committee Chair, Rose Grimaldi was pleased to inform the Board about the upcoming 'Library Discovery Days' to be held at each of the three branches: Nobleton – September 26th, Schomberg – October 17th and King City – November 7th.

The events will be held from 1:00-3:00 pm and include interactive and informative experiences at booths set up throughout the library. Staff and Board members will be on hand to promote, inform and answer questions.

Motion 2026-06-06: Reports

Moved by Patti Skrypek seconded by Mayor Steve Pellegrini, that the Board receive and accept the Advocacy & Fundraising report for information as presented. Carried.

8. Policy Review and Updates

Policy Cover Report

OP-07 – Maker Policy

OP-08 – KTPL & Political Elections

OP-15 – Displays

The Policy Committee completed its review of the OP-07, OP-08 and OP-15 and identified some minor revisions during the proofreading process. The Committee unanimously supports the updates and recommends that the new and updated policies be received and approved by the Board.

Motion 2026-06-07: Approval of Policy OP-07, OP-08, OP-15

Moved by Councillor Jordan Cescolini, seconded by Rose Grimaldi, that the Board receive and adopt all policies as presented and recommended by the Policy Committee. Carried.

9. Information

9.1 CEO Report (written)

In addition to the written report, Ms. Reid informed the Board that the second Friday of opening the Schomberg and Nobleton branches continued to exceed the average number of visits on the evenings that were closed as part of the new hours of operation. The Board was advised that branch usage will be reviewed again after a year to ensure the needs of the needs of the community are still being met. Ms. Reid recommended that this review is done in concert with the community input required to update KTPL's strategic objectives, which is scheduled to be completed in the new Board term.

9.2 Infographic – CEO's 2026 Staff Challenge

CEO Adele Reid has launched this year's staff challenge, *"Just One More."* The initiative encourages staff to invite non-users to become members, motivate existing members to borrow more, and boost participation in programs and events. Staff will earn rewards for achieving each goal, and if all three targets are met, Ms. Reid has promised a staff BBQ. The challenge will run from July 2 to August 15.

9.3 Tell 5 People – Summer Reading Club & Birding Backpacks

The Board was presented an overview of the upcoming TD Summer Reading Club (SRC). Registration for programs will open on June 19 at all branches, with SRC programming running from July 7 to 30. Additional library programs will continue through to August 26.

The Board was also introduced to the new Birding Backpacks. This project was launched by Collections Development in partnership with the Township of King Environmental Stewardship team. These backpacks are available for preschoolers, school-aged children, and adults, and include curated books, binoculars, and themed card games.

Motion 2026-06-08: Information Reports – June 2026

Moved by Rose Grimaldi seconded by Michael Tedesco, that the Board receive and accept all reports for information as presented for June 2026. Carried.

10. New Business

10.1 2027 Budget Preliminary Review

CEO Adele Reid presented a preliminary review of the 2026 Operating and Capital Budgets. She advised the Board that it will be a challenging budget given the increasing cost pressures associated to the current economy. She exemplified the 31% rate increase that has been tabled by KTPL's book supplier, and a 50% drop in room rental revenues compared to 2025. Ms. Reid recommended that the initial operating budget submission:

- Does not include any changes to existing service model as of Jun 1, 2026
- Includes known non-discretionary changes:
- Impact of payroll Market Review, COLA and step changes
- Inflation impacts on existing service contracts
- Does not include interest on Reserves/Donations in operating revenues -use to build reserves or cover unplanned variances.

As recommended in the Reserve discussion, non-DC project Library specific minor capital will be budgeted to come out of Operational Reserves.

KTPL's initial budget will be reviewed as part of the overall 2027 Township budget, and Ms. Reid will formally present any requests for changes consequent to the Township review at the September Board meeting.

Councillor Cescolini requested that the cost to open the King City branch on Mondays be included in the 2027 budget. A service increase, this would require a formal Program Change request. Ms. Reid will calculate the costs of increasing the hours for the Board's review and determination of next steps at the September meeting.

Motion 2026-06-09: 2027 Budget

Moved by Irene deGeus, seconded by Councillor Jordan Cescolini, that the Board receive and accept the 2027 Budget review as presented. Carried.

11. Member Announcements

11.1

- *Patti Skrypek*
  - Art Society King's is hosting its second annual '*Cabernet & Canvas*' fundraising event. This en plein air art competition and wine experience will take place on Sunday, September 13, 2026, at the Sherwood Farm Event Venue & Retreat. Everyone will have a chance to vote for their favourite artist and purchase some artwork! All net proceeds go to Arts Society King to supports arts and culture in our community. Tickets are now available at https://artssocietyking.ca/.
- Rose Grimaldi
  - Winners and Honourable Mention recipients of the recent Timeless Tales writing competition will be reading their stories on September 24, 6 - 8pm. The event will take place at King Christian Church, 2920 King Road King City, with refreshments served afterward next door at Laskay Hall.
- Mayor Steve Pellegrini
  - This year's Mayors Golf Tournament will be held on Tuesday, July 28 at Nobleton Lakes Golf Course. All proceeds from this event will go towards enhancing our municipal programs, services and facilities in King Township.

12. Adjournment

Motion 2026-06-10: Adjournment

Moved by Mayor Steve Pellegrini, seconded by Patti Skrypek, that the Board meeting be adjourned. Carried.

The meeting adjourned at 8:26 p.m.

Lorraine Anderson
Board Chair

Chief Executive Officer

Nov 17/26
Date