

King Township Public Library Board Meeting
APPROVED MINUTES – June 20, 2023
King City Library Branch

Board Present:	Aleisha Richards (C), Danielle Donadio (VC), Michael Tedesco (FC), Caroline Anderson, Irene deGeus, Rose Grimaldi, Patti Skrypek, Mayor Steve Pellegrini, Councillor David Boyd
Staff Present:	Adele Reid, Kate Gibson, Domenica Lollo
Regrets:	Kelley England
Absent:	Councillor Jordan Cescolini
Guests:	Ø

1.	Call to Order Chair Aleisha Richards called the meeting to order at 6:37 p.m.
2.	Approval of the Agenda Motion 2023-06-01: Board meeting agenda <i>Moved by Mayor Steve Pellegrini, seconded by Patti Skrypek, that the Board approve the agenda as presented. Carried.</i>
3.	Declarations of Conflict of Interest – Ø
4.	Approval of the Board meeting minutes – May 16, 2023 Motion 2023-06-02: Board meeting minutes – May 16, 2023 <i>Moved by Irene de Geus, seconded by Patti Skrypek, that the Board receive and approve the meeting minutes as presented. Carried.</i>
5.	Business Arising from the Minutes
5.1	Discussion with Chris Fasciano (Director of Community Services, King Township) – Update on Community Consultation: Nobleton Recreation and Cultural Campus King Township Director of Community Services, Chris Fasciano, addressed the Board's questions and concerns related to the information provided at the last Board meeting and presentation by Monteith Brown. Mr. Fasciano informed the Board that the Township is currently conducting a community consultation survey and has already received upwards of 60 responses (survey closes end of June). Additionally, a community open house was held at the Nobleton community centre on Thursday, June 8 th , with more that 35 community members in attendance. Excellent feedback was received in both consultation methods and next steps will include returning to the Master plan to ensure all comments and concerns are addressed. Board members voiced their concerns related to the future of the old building and property at 8

		<p>Sheardown, as well as parking at the new location (parking study currently underway for this new location). However, all Board members were in support of a new, bigger library at the proposed campus location.</p> <p>Motion 2023-06-03: Update on Community Consultation: Nobleton Recreation and Cultural Campus</p> <p><i>Moved by Councillor David Boyd, seconded by Rose Grimaldi that the Board receive all information as presented and support the continued exploration of the concept of relocating the Nobleton library branch to a joint recreation and cultural campus at the site of the current Nobleton arena. Carried.</i></p>
6.		Correspondence
	6.1	<p>Correspondence Received – Library Patron</p> <p>Motion 2023-06-04: Correspondence</p> <p><i>Moved by Mayor Steve Pellegrini, seconded by Caroline Anderson, that the Board receive the correspondence as presented. Carried.</i></p>
7.		Reports
	7.1	<p>2022 Financial Statement – Audit Status and Board Approval for Charitable Organization submission</p> <p>CEO Adele Reid provided an update on the current status of the financial audit, which is still in progress. Since KTPL has not participated in an audit independent of the Township over the past several years, the audit has been lengthier than usual, with the auditors testing back to 2020 in order to provide an opinion with confidence. It is anticipated the audit should be complete by the end of summer. Given KTPL must submit its 2022 Charitable Organization Return before the June 30th deadline in order to maintain non-profit status, the auditor verified that submission of a non-audited statement will suffice the CRA's requirements. Consequently, the CEO requested that the Board approve the Draft 2022 Financial statement for the purposes of submission to the CRA for 2022.</p> <p>Motion 2023-06-05: 2022 Financial Statement</p> <p><i>Moved by Caroline Anderson, seconded by Patti Skrypek, that the Draft 2022 Financial Statement is accepted as presented for submission to the CRA. Carried.</i></p>
8.		Policy Review and Updates – Ø

9. **Information**

9.1 **Community Engagement and Marketing Report (Presented by the CEO)**

9.2 **Administrative and Branch Services Report**

9.3 **Content and Information Technology Report**

9.4 **CEO Report**

Motion 2023-06-06: Reports – June 2023

Moved by Michael Tedesco, seconded by Daniele Donadio, that the Board receive all reports for information as presented for June 2023. Carried.

10. **Member Announcements**

- **Patti Skrypek** reminded the Board of the upcoming fundraising event in support of 'Christmas in King'. A Yuk Yuk's comedy night at the Kingsbridge Centre is scheduled for September 23rd, with a limited number (200) of tickets going on sale August 23.
- **Aleisha Richards** reminded everyone to support your local farmers and farmers markets in King Township

Councillor David Boyd exited the meeting at 8:00 p.m.

11. **New Business**

11.1 **2024 Budget – Timing and Preview**

CEO Adele Reid informed the Board that the Township has published its calendar for the 2024 Budget submission and approval process. Dates critical for the Board are as follows:

September 1, 2023 – *Deadline for draft budget submission to Township*

November 15, 2023 - *Public Open House*

November 21, 2023 - *Budget Presentation to Council*

December 12, 2023 - *Council Approval of the 2024 Budget*

In the spirit of advocacy, Board members were encouraged to attend any or all of the public sessions and Council meetings.

Additionally, and in anticipation of these timelines, the CEO has requested the Board meet virtually to preview and approve the Library's 2024 Budget submission. She will send out a survey with potential dates for this meeting, with the goal to meet before September 1, 2023.

The CEO will advise the date selected and a Webex invitation will follow.

12.

Adjournment

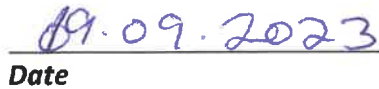
Motion 2023-06-07: Adjournment

Moved by Daniele Donadio, seconded by Irene deGeus, that the Board meeting be adjourned. Carried.

The meeting adjourned at 8:34 p.m.



Board Chair

Chief Executive Officer

Date