



King Township Public Library Board Meeting
APPROVED MINUTES – March 31, 2026
KING CITY BRANCH

Board Present: Caroline Anderson (C), Michael Tedesco (FC), Irene deGeus, Rose Grimaldi, Patti Skrypek, Mayor Steve Pellegrini, Councillor David Boyd, Councillor Jordan Cescolini
Board Virtual: Aleisha Richards (VC)
Staff Present: Adele Reid, Kelley England, Mark Cornell, Patricia Chan, Jade Wyse, Domenica Lollo
Regrets: Danielle Donadio
Absent:
Guests: Daniel Kostopoulos, Chris Faciano

1. **Call to Order**
Chair Caroline Anderson called the meeting to order at 6:59 p.m.
2. **Approval of the Agenda**
Motion 2026-03-01: Board meeting agenda
Moved by Michael Tedesco, seconded by Patti Skrypek, that the Board approve the agenda as amended. Carried.
3. **Declarations of Conflict of Interest – ∅**
4. **Approval of the Minutes**
 - 4.1 **Approval of the Preceding Board Meeting minutes – February 17, 2026**
Motion 2026-03-02: Board meeting minutes – February 17, 2026
Moved by Irene de Geus, seconded by Councillor David Boyd, that the Board receive and approve the Board meeting minutes as presented. Carried.
 - 4.2 **Approval of the Preceding Advocacy and Fundraising Committee Meeting Minutes – March 5, 2026**
Motion 2026-03-03: Board meeting minutes – March 5, 2026
Moved by Mayor Steve Pellegrini seconded by Rose Grimaldi, that the Board receive and approve the Advocacy and Fundraising Committee meeting minutes as presented. Carried.
5. **Business Arising from the Minutes**
 - 5.1 **Hours of Operation**
Manager of Branch Operations, Patricia Chan presented a proposed update to the Library’s operational hours. The Hours of Operations Optimization Project was initiated to ensure KTPL’s branch hours align with current community use, feedback, and available resources, as data showed consistently lower evening usage at the Nobleton and Schomberg branches and strong demand for increased daytime weekday access.

Based on analysis of 12 months of door-count data, community survey results, and in-branch observation, staff identified an opportunity to reallocate hours from low-use evenings to higher-demand times without increasing the operating budget. The recommended change is to maintain existing hours at the King City branch, close Nobleton on Tuesdays and Schomberg on Thursdays at 5 p.m. and introduce Friday hours from 10 a.m. to 3 p.m. at both branches, thereby improving access, better aligning staffing with peak use, and responding directly to community feedback while remaining within existing resources.

Motion 2026-03-04: Business Arising – Hours of Operation

Moved by Councillor Jordan Cescolini, seconded by Aleisha Richards, that the Board approve the following changes to the KTPL hours of operation, effective June 1, 2026:

- *The Nobleton branch will close at 5pm instead of 8pm on Tuesdays and be open 10am to 3pm on Fridays.*
- *The Schomberg branch will close at 5pm instead of 8pm on Thursdays and be open 10am to 3pm on Fridays. Carried.*

5.2 ToK/KTPL Integration

CEO Adele Reid provided an update on the ToK and KTPL Integration. The Board received a presentation on the status of the KTPL–Township of King partnership following the 2023 municipal reorganization, including progress on shared services and areas requiring clarity. The presentation emphasized the need to finalize a Memorandum of Understanding (MOU) to ensure legislative compliance, clarify financial and governance roles, and support effective collaboration. The Board affirmed its commitment to the partnership and requested that completion of the MOU be prioritized. Ms. Reid was requested to consult with the appropriate municipal Directors to review the terms of both the Memorandum of Understanding (MOU) and the existing Service Level Agreements (SLAs) pertaining to the Library’s integration.

Motion 2026-03-05: Business Arising: ToK/KTPL Integration

Moved by Councillor David Boyd, seconded by Michael Tedesco,

THAT the King Township Public Library Board direct staff to work collaboratively with the Township of King to prioritize the completion and approval of a Memorandum of Understanding (MOU) between the King Township Public Library and the Township of King;

AND THAT the MOU provide clarity and consensus on governance, compliance with the Ontario Public Libraries Act, financial management practices, corporate service agreements, budget processes, reserve treatment, and Board Trustee liability protections;

AND THAT staff report back to the Board on a monthly basis regarding progress toward the completion and approval of the MOU;

AND THAT the finalized MOU be brought forward for review and approval with the intent of submission to Township Council by June 2026. Carried.

6. Correspondence

6.1 Correspondence Received from Dina Stevens, FOPL

6.2 Correspondence Received from MP Pauline Rochefort

Library CEO Adele Reid presented and reviewed the correspondence received with the Board members in attendance and was pleased to share that after much anticipation from the library community, the provisions that would have removed protections for library and blind-user postal rates under Bill C-15 were amended before passage, reinstating the Library Book Rate and free postage for materials for people who are blind within the Canada Post Corporation Act.

Motion 2026-03-06: Correspondence Received

Moved by Irene de Geus, seconded by Caroline Anderson, that the Board receive the correspondence for information, as presented. Carried.

7. Reports

7.1 CEO Report – Verbal

The CEO advised the Board that the final external audit of KTPL’s financials will commence on April 1, 2026. This will be the final audit conducted under the former financial structure, as all financial functions have now fully transitioned to the Township.

The CEO also informed the Board of recent staffing challenges resulting from the departure of four key part-time employees, with staff securing full-time employment elsewhere. As a result, there may be temporary limitations to weekend Maker Lab hours and programming due to reduced staffing capacity.

Motion 2026-03-07: CEO Report - Verbal

Moved by Councillor Jordan Cescolini seconded by Michael Tedesco, that the Board receive and accept the CEO Report for information as presented for March 2026. Carried.

8. Policy Review and Updates – Ø

9. Information – Ø

10. New Business – Ø

11. Member Announcements

11.1 ➤ Patti Skrypek

- Art Society King presents the inaugural ARTROAM King Art Show and Sale, which will take place Saturday, April 11 and Sunday, April 12, from 10:00 a.m. to 4:00 p.m. at the King Heritage & Cultural Centre (KHCC). The KHCC’s four historic buildings will be transformed into immersive gallery spaces featuring the work of 26 local artists.

➤ Rose Grimaldi

- Arts Society King, in partnership with the King Heritage & Cultural Centre, is presenting the 6th Annual Writing Contest, *Timeless Tales: From the Cradle, the Altar, and the Grave*. The contest is open to writers of all ages, with categories for

Grades 1–4, 5–8, 9–12, and adults (18+). Winners will receive a \$100 prize and an invitation to participate in Tale Teller’s Night on September 24, 2026, where selected works will be read aloud. All submissions will also be considered for inclusion in a digital anthology. The submission deadline is May 31, 2026.

- Councillor David Boyd
 - Nobleton Victoria Day Celebration – Monday, May 18. This year’s event will be held at the Lions Park with midway rides, musical acts, vendors (including KTPL) in the arena, and so much more. A spectacular fireworks show will end the event.
- Mayor Steve Pellegrini
 - The annual Easter Egg Hunt, hosted by the Lions Club, will be held at Tasca Park in Nobleton on Saturday, April 4, beginning at 10:00 a.m. The event is open to children under 10 years of age.
 - Arts Society King will present the Mayor’s Celebration of Youth Arts, on display from April 7 to May 8, 2026, at the King Township Municipal Centre. The exhibition will feature artwork by students from Country Day School, King City Secondary School, and Villanova College.
 - The official unveiling of the King Township Sports Hall of Fame will take place on Saturday, April 11, at 2:00 p.m., at the Zancor Centre.
 - The 2026 King Township Volunteer Appreciation Awards Ceremony is scheduled for Thursday, April 23, from 6:00 p.m. to 9:00 p.m., at the Municipal Centre, recognizing community members for their significant contributions to the Township.

12.

Adjournment

Motion 2026-03-08: Adjournment

Moved by Michael Tedesco, seconded by Rose Grimaldi, that the Board meeting be adjourned. Carried.

The meeting adjourned at 8:48 p.m.



Board Chair



Chief Executive Officer

APRIL 21, 2026

Date