King Township Public Library Board Meeting
APPROVED MINUTES – September 15, 2026
KING CITY BRANCH

Board Present:	Caroline Anderson (C), Irene deGeus, Patti Skrypek, Councillor Jordan Cescolini
Board Virtual:	Aleisha Richards (VC), Councillor David Boyd
Staff Present:	Adele Reid, Kelley England, Mark Cornell, Jade Wyse, Domenica Lollo
Staff Virtual:	Patricia Chan
Regrets:	Michael Tedesco (FC), Rose Grimaldi, Mayor Steve Pellegrini, Danielle Donadio
Absent:	Ø
Guests:	Ø

1. Call to Order

Chair Caroline Anderson called the meeting to order at 7:08 p.m.

2. Approval of the Agenda

Motion 2026-09-01: Board meeting agenda

Moved by Patti Skrypek, seconded by Councillor Jordan Cescolini, that the Board approve the agenda as amended. Carried.

3. Declaration of Conflict of interest - Ø

3.1 Approval of the Preceding Board Meeting minutes – June 16th, 2026

Motion 2026-09-02: Board meeting minutes – June 16th, 2026

Moved by Irene deGeus, seconded by Councillor Jordan Cescolini, that the Board receive and approve the Board meeting minutes as amended. Carried.

4. Business arising from the minutes

4.1 2027 Budget Update

The Draft 2027 budget as reviewed by Finance Chair, Michael Tedesco and Board Chair Caroline Anderson was submitted to the Township. The draft represents a 2.7% operating increase, primarily associated to forecast payroll adjustments. The draft is now under review as part of the consolidated municipal budget for 2027, which will be presented to Council after the October 26, 2026 elections.

Motion 2026-09-03: 2027 Budget Update

Moved by Patti Skrypeck seconded by Irene deGeus, that the Board receive the 2027 Budget update for information as presented. Carried.

4. Business arising from the minutes

4.2 Board Succession Committee Update

Board Chair Caroline Anderson presented the Board Legacy document, *Looking Back, Moving Forward*, which has been developed to support the transition to the incoming Board in 2027. CEO Adele Reid also presented the updated *Library Board Members Brochure* and the newly developed *Board Member Position Description*. These materials will be utilized to promote Board service during all three upcoming Library Discovery Days and will support the recruitment and onboarding of the incoming Board.

Motion 2026-09-04: Board Succession Documents

Moved by Irene deGeus seconded by Councillor Jordan Cescolini, that the Board receive and accept the Board Succession Document as presented. Carried.

5. Correspondence - Ø

5.1 Correspondence Sent & Rec'd – MP Anna Roberts

5.2 Correspondence Rec'd – KING.ca – MP Anna Roberts visit

5.3 Correspondence Rec'd – CFLA - Municipal

Motion 2026-09-05: Correspondence Sent/Received

Moved by Patti Skrypek, seconded by Caroline Anderson, that the Board receive the correspondence for information as presented. Carried.

6. Reports

6.1 Q2 Financials

Year-end financials are forecast to have a favourable variance as of the end of the second quarter. Staff have been directed to identify and implement opportunities, focussing on utilizing part-time staff for additional outreach and facility/equipment improvements.

Motion 2026-09-06: Q2 Financials

Moved by Irene deGeus, seconded by Councillor Jordan Cescolini, that the Board receive and accept the Q2 Financials report for information as presented. Carried.

7. Policy Review and Updates - Ø

8. Information

8.1 **CEO Report** – presented by Adele Reid

8.2 **Infographic** – Summer Reading Club – presented by Kelley England

8.3 **Digital Services Report** – OPAC update – presented by Mark Cornell

8.4 **Collection Development Report** – OOTB Survey – presented by Jade Wyse

8.5 **Tell 5 People** – New Memory Kits – presented by Jade Wyse

Motion 2026-09-07: Information Reports – September 2026

Moved by Patti Skrypek, seconded by Aleisha Richards, that the Board receive and accept all reports for information as presented for September 2026. Carried.

9. New Business

9.1 **Board Minutes – New style/format (simplified)**

The Board discussed the potential transition to a simplified Board meeting minutes format. A sample of the proposed format will be provided with the September meeting minutes for review and consideration. Feedback will be sought from Board members, and a decision on whether to adopt the revised format will be brought forward at the October Board meeting.

Motion 2026-09-08: New Model Board Minutes

Moved by Councillor Jordan Cescolini seconded by Patti Skrypek, that the Board receive the proposed changes for information and will determine at the October meeting whether to proceed with the revised format.

9.2 **October Board Meeting – October 20th, 2026**

Staff addressed concern about attaining quorum at the scheduled October Board due to the municipal election and the potential absence of several Board members. It was agreed to maintain scheduled date and base decision on existing RSVP process.

Motion 2026-09-09: Cancellation/Postponing of October 20th Board meeting

Moved by Caroline Anderson, seconded by Irene deGeus, that the October 20, 2026 Board meeting remain scheduled pending confirmation of Board member availability, with a final decision regarding the meeting to be determined once responses have been received. Carried.

9.3 **Staff Anniversary – Adele Reid – 20 years of service**

Board Chair Caroline Anderson recognized CEO Adele Reid on the milestone of her 20th anniversary with the Library. Since beginning her service on August 21, 2006, Ms. Reid has demonstrated exceptional leadership, resilience, warmth, and dedication. Her unwavering commitment to the Library and the communities it serves has had a lasting impact, inspiring colleagues, Board members, and residents alike.

The Board expressed its sincere appreciation for Ms. Reid's many years of professional excellence, expertise, and service, and acknowledged her significant contributions to the

continued success and growth of the Library. Her dedication and achievements were recognized with gratitude and congratulations.

10. Member Announcements

10.1

- *Patti Skrypek*
  - Art Society King is presenting its first juried Fall Art Show and Sale, '*Change is in the Air*'. The exhibition will be held in the East Gallery at the King Heritage & Cultural Centre and will feature 41 works of fine art. The show and sale will run from October 13 to November 13, 2026.
- *Rose Grimaldi*
  - Winners and Honourable Mention recipients of the recent Timeless Tales writing competition will be reading their stories on September 24, 6 - 8pm. The event will take place at King Christian Church, 2920 King Road King City, with refreshments served afterward next door at Laskay Hall.

11. Adjournment

Motion 2026-09-10: Adjournment

Moved by Pati Skrypek, seconded by Councillor David Boyd, that the Board meeting be adjourned. Carried.

The meeting adjourned at 8:24 p.m.

Caroline Anderson
Board Chair

Chief Executive Officer

Nov 17/26
Date