

King Township Public Library Board Meeting
MINUTES – April 19, 2022
Virtual Meeting

Board Present:	Aleisha Richards (Chair), Michael Presta (Vice Chair), Irene deGeus, Rose Grimaldi, Mayor Steve Pellegrini, Councillor Jordan Cescolini
Staff Present:	Ashley Nunn-Smith, Adele Reid, Kelley England, Kate Gibson, Domenica Lollo
Regrets:	Phyllis Vernon
Absent:	Councillor David Boyd
Guests:	∅

1.	<p>Call to Order</p> <p>Board Chair Aleisha Richards called the meeting to order at 6:08 p.m.</p>
2.	<p>Approval of the Agenda</p> <p>Motion 2022-04-01: Board meeting agenda</p> <p><i>Moved by Councillor Jordan Cescolini, seconded by Mayor Steve Pellegrini, that the Board receive and approve the meeting agenda as presented. Carried.</i></p>
3.	<p>Declarations of Conflict of Interest – ∅</p>
4.	<p>Approval of the preceding Board meeting minutes</p> <p>Motion 2022-04-02: Board meeting minutes – March 15, 2022</p> <p><i>Moved by Rose Grimaldi, seconded by Councillor Jordan Cescolini, that the Board receive and approve the meeting minutes as presented. Carried.</i></p>
5.	<p>Business Arising from the Minutes – ∅</p>
6.	<p>Correspondence – ∅</p>
7.	<p>Reports</p>
7.1	<p>Q1 Financial Update Report</p> <p>The Q1 Financial Update Report was presented and reviewed by Adele Reid, which indicated that we are on track for the first quarter and should be able to mitigate any shortfalls.</p> <p>Motion 2022-04-03: Q1 Financial Update Report</p> <p><i>Moved by Irene deGeus, seconded by Councillor Jordan Cescolini, that the Q1 Financial Update Report be received for information as presented. Carried.</i></p>

7.2 Fine-Free Model to Reduce Barriers and Increase Use

The CEO presented her recommendation for KTPL to join the hundreds of libraries across Canada who have removed overdue fines. She explained that fines currently stand in the way of the core library value of providing equitable library service, whereas removing fines increases access to books and promotes lifelong literacy. Since the removal of fines at many libraries across North America it has been reported that: circulation numbers have increased; return of long-overdue materials has improved; new or lapsed users have returned to using library services; and negative interactions between staff and patrons have been reduced, boosting community goodwill.

Motion 2022-04-04: Fine-Free Model to Reduce Barriers and Increase Use Report

Moved by Michael Presta, seconded by Rose Grimaldi, that the report be received as information and that the Board approve the proposed Fine-Free model of circulation as presented. Carried.

8. Policy review and updates

8.1 Policy Cover Report

8.2 OP-01 – Circulation Policy (Updated)

Motion 2022-04-05: Policy Review – OP-01

Moved by Councillor Jordan Cescolini, seconded by Michael Presta, that the Board receive and adopt the updated OP-01 – Circulation Policy as presented. Carried.

9. Staff Reports

9.1 – Community Engagement & Marketing; Administrative & Branch Services; and Content & Information Technology Reports

The Community Engagement & Marketing; Administrative & Branch Services; and the Content & Information Technology Reports for the period of March 11, 2022 – April 14, 2022 were presented by the respective managers.

9.4 CEO Report (Verbal)

The CEO was pleased to share that in late March she attended her first in-person conference (Public Library Association) in Portland, Oregon, since the start of the pandemic. Additionally, April 1st marked the introduction of the new Performance, Development and Recognition Program (PDRP) to all front-line staff during our all-staff meeting. Over the coming weeks every staff member will have the opportunity to set personal and business developmental goals with their supervisor for the coming year. With this, the CEO asked Board members for permission to share the results of her recent performance appraisal with her direct reports in order to provide complete transparency and further build trust with her team.

Finally, April 11 marked the first strategic planning meeting with frontline staff, with a second meeting upcoming on April 25 with the balance of staff. Once these meetings have been completed the plan is to commence the public consultation focus groups, with dates scheduled for May 10, 12, 18 and 19, at each of the library branches.

Motion 2022-04-06: Staff Reports – April 2022

Moved by Councillor Jordan Cescolini, seconded by Mayor Steve Pellegrini, that the Board receive all staff reports for information as presented for April 2022. Carried.

10. **Member announcements – Ø**

11. **New Business – Ø**

12. **Adjournment**

Motion 2022-04-07: Adjournment

Moved by Mayor Steve Pellegrini, seconded by Councillor Jordan Cescolini, that the Board meeting be adjourned. Carried.

The meeting adjourned at 6:34 p.m.



Board Chair



Chief Executive Officer

May 26, 2022

Date