



King Township Public Library Board Meeting
DRAFT MINUTES – May 19, 2026
NOBLETON BRANCH

Board Present:	Caroline Anderson (C), Michael Tedesco (FC), Irene deGeus, Rose Grimaldi, Patti Skrypek, Mayor Steve Pellegrini, Councillor David Boyd
Board Virtual:	Aleisha Richards (VC)
Staff Present:	Adele Reid, Jade Wyse, Domenica Lollo
Staff Virtual:	Kelley England, Mark Cornell
Regrets:	Danielle Donadio
Absent:	Councillor Jordan Cescolini
Guests:	Sandra Sydor – CEO, East Gwillimbury Public Library Tara Roy-DiClemente – Councillor, East Gwillimbury and Library Board Trustee

1. **Call to Order**
Chair Caroline Anderson called the meeting to order at 7:00 p.m.
2. **Approval of the Agenda**
Motion 2026-05-01: Board meeting agenda
Moved by Patti Skrypek, seconded by Michael Tedesco, that the Board approve the agenda as amended. Carried.
3. **Declarations of Conflict of Interest – Ø**
4. **Approval of the Minutes**
 - 4.2 **Approval of the Preceding Board Meeting minutes – April 21, 2026**
Motion 2026-05-02: Board meeting minutes – April 21, 2026
Moved by Irene deGeus, seconded by Michael Tedesco, that the Board receive and approve the Board meeting minutes as presented. Carried.
5. **Business Arising from the Minutes**
 - 5.1 **MOU – Finance Update**
At the Board’s direction, CEO Adele Reid invited East Gwillimbury Public Library CEO Sandra Sydor, along with Councillor and Library Board member Tara Roy-Di Clemente, to present on EGPL’s experience with integration with its municipal partners.

Councillor Roy-Di Clemente started by emphasizing the importance of maintaining a strong and cohesive relationship between the library board and the municipality, while recognizing that they are separate but connected entities with distinct roles and responsibilities. It was noted that the EGPL Board has full authority over library operations, including governance, policy setting, and oversight of services and staff, while operating at arm’s length from council. At the same time, their municipality plays a key

role in appointing board members, providing funding, and non-library specific administrative and facility services.

Ms. Sydor emphasized that the development of Service Agreements (SAs), not to be confused with Service Level Agreements, has been an essential step in strengthening the successful relationship between the library board and the municipality, noting that the process can be complex and may take up to a year or more to fully develop and finalize. This became more critical with the EGPL's inclusion in a new multi-use facility. She noted that having clearly defined roles and responsibilities has reduced the potential for misunderstandings or conflict and reinforces the board's legislative authority. Additionally, the SAs facilitate more effective coordination of shared services such as HR, finance, and facilities, resulting in increased efficiency and reduced duplication. It was also noted that, through this process, while some administration has moved to municipal services, there was no loss of EGPL staff; rather, staff roles became more clearly defined and focused on library-specific duties.

Overall, the Board heard that EGPL has a strong, collaborative relationship, supported by clear and comprehensive Service Agreements that enhance communication, build trust, and align municipal and library goals. It was noted that quarterly meetings between the Municipal CAO, Library CEO, Council Liaison, and Board Chair further support ongoing communication and the development of a solid working relationship. This approach ultimately contributes to more effective governance and improved delivery of library services to the community.

7:55 pm – Mayor Pellegrini joined the meeting

Motion 2026-05-03: Business Arising

Moved by Patti Skrypek seconded by Michael Tedesco, that the Board receive and accept the information as presented. Carried.

6.

Correspondence

6.1 Correspondence sent to and rec'd from MP Anna Roberts

Member of Parliament Anna Roberts will visit the King Township Public Library on Tuesday, July 7th from 10:30 a.m. to 11:30 a.m. During her visit, she will meet with students employed through the Canada Summer Jobs program and participate in a preschool story time session by reading to children in attendance.

6.2 Correspondence rec'd from CFLA – Bill 28 &

6.3 Correspondence rec'd from Dina Stevens (FOPL)

The Federation of Ontario Public Libraries provided an update on Bill 28 (the Municipal Affairs and Housing Statutes Amendment Act, 2026), which passed in Alberta on May 13, 2026. The intention of FOPL's update is to draw awareness to the significant changes to the governance and operation of Alberta's public libraries by amending the Libraries Act. While the legislation applies only to Alberta, it has prompted national concern within the

library sector and is being closely monitored as a possible precedent for future policy changes in other jurisdictions.

Motion 2026-05-04: Correspondence Sent/Received

Moved by Michael Tedesco, seconded by Rose Grimaldi, that the Board receive the correspondence for information, as presented. Carried.

7. Reports

7.1 2025 Audited Financial Statement

CEO Adele Reid presented the 2025 Draft Audited Financial Statement, which was reviewed and approved by Board Finance Chair Michael Tedesco. The auditors did not note any concerns, areas of risk or deficiencies in procedures and have decreed a clean audit. With the Board's approval, the final financial statements will be signed by both the KTPL CEO and the Board Chair and subsequently published. A copy will be submitted to the Canada Revenue Agency to maintain KTPL's charitable organization status.

7.2 Infographic – 2025 Financial Statement Summary

The infographic prepared to provide a summary of the 2025 Financial Statements was well received by Board members.

Motion 2026-05-05: 2025 Audited Financial Statement

Moved by Irene deGeus seconded by Michael Tedesco, that the Board receive and approve the 2025 Audited Financial Statement and Infographic as presented. Carried.

8. Policy Review and Updates

8.1 Policy Cover Report

8.2 OP-08 – KTPL & Political Elections

The policy was reviewed and required some minor amendments. A motion to pass this policy will be put forth at the next Board meeting in June.

8.3 OP-01 – Circulation

Accepted as presented

8.4 OP-12 – Code of Conduct

Accepted as presented

Motion 2026-05-06: Approval of Policy OP-01 and OP-12 and Deferral of Policy OP-08

Moved by Patti Skrypek, seconded by Rose Grimaldi, that the Board receive and approve Policies OP-01 and OP-12 as presented and recommended by the Policy Committee, and deferral of Policy OP-08 to the June meeting following completion of the proposed amendments. Carried.

8.5 Discussion: Review timing for Foundation, Governance and By-Law Policies

The Board discussed revised timelines for the review of all Foundation, Governance, and By-law policies and agreed to defer their review and update to the incoming Board for the 2026–2030 term.

9. **Information**

9.1 **CEO Report (written)**

In addition to the written report, Ms. Reid informed the Board of the following:

- Promotion of the revised hours at the Schomberg and Nobleton branches is underway. The community has responded positively, with enthusiasm regarding the addition of Friday service. The new hours of operation will take effect June 1, 2026.

9.2 **Tell 5 People – A-Z World Travel**

Mark Cornell, Manager - Digital Services, presented the **A to Z World Travel** database. For travelers and knowledge seekers alike, it is a comprehensive travel resource with information about points of interest, security, transportation, food and recipes, culture, language, and more. The Board was asked to promote **A to Z World Travel** as an integral tool to enhance travellers' experience and for those wanting to learn more about the world.

Motion 2026-05-08: Information Reports – May 2026

Moved by Mayor Steve Pellegrini seconded by Michael Tedesco, that the Board receive and accept all reports for information as presented for May 2026. Carried.

8:30 pm – Councillor Boyd exited the meeting

10. **New Business**

10.1 ***In-Camera Session* – Personnel matter about an identifiable person**

Motion 2026-05-09: Board recessed into closed session at 8:36 p.m.

Moved by Caroline Anderson, seconded by Rose Grimaldi, that the Board meeting recess into closed session to discuss personnel matters about an identifiable person. Carried.

Motion 2026-05-10: Board meeting reconvened at 8:48 p.m.

Moved by Patti Skrypek, seconded by Mayor Steve Pellegrini, that the Board meeting reconvene. Carried.

Motion 2026-05-11: Receipt of Report

Moved by Caroline Anderson, seconded by Michael Tedesco, that the Board receive the report presented in the closed session regarding the personnel matter concerning an identifiable individual, as discussed and recorded confidentially in the minutes of the closed session. Carried.

11. **Member Announcements**

11.1 ➤ **Rose Grimaldi**


- Arts Society King, in partnership with the King Heritage & Cultural Centre, is presenting the 6th Annual Writing Contest, *Timeless Tales: From the Cradle, the Altar, and the Grave*. The contest is open to writers of all ages, with categories for Grades 1–4, 5–8, 9–12, and adults (18+). The submission deadline is May 31, 2026.

12. **Adjournment**


Motion 2026-05-12: Adjournment

Moved by Rose Grimaldi, seconded by Michael Tedesco, that the Board meeting be adjourned. Carried.

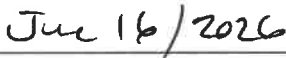
The meeting adjourned at 8:51 p.m.



Board Chair



Chief Executive Officer



Date