



King Township Public Library Board Meeting
MINUTES – March 15, 2022
Virtual Meeting

Board Present:	Aleisha Richards (Chair), Michael Presta (Vice Chair), Phyllis Vernon, Irene deGeus, Rose Grimaldi, Mayor Steve Pellegrini, Councillor Jordan Cescolini
Staff Present:	Ashley Nunn-Smith, Adele Reid, Kelley England, Kate Gibson, Domenica Lollo
Regrets:	∅
Absent:	Councillor David Boyd
Guests:	∅

1.	<p>Call to Order</p> <p>Board Chair Aleisha Richards called the meeting to order at 6:07 p.m.</p>
2.	<p>Approval of the Agenda</p> <p>Motion 2022-03-01: Board meeting agenda</p> <p><i>Moved by Irene deGeus, seconded by Phyllis Vernon, that the Board receive and approve the meeting agenda as presented. Carried.</i></p>
3.	<p>Declarations of Conflict of Interest – ∅</p>
4.	<p>Approval of the preceding Board meeting minutes</p> <p>Motion 2022-03-02: Board meeting minutes – February 15, 2022</p> <p><i>Moved by Mayor Steve Pellegrini, seconded by Irene deGeus, that the Board receive and approve the meeting minutes as presented. Carried.</i></p>
5.	<p>Business Arising from the Minutes – ∅</p>
6.	<p>Correspondence – ∅</p>

7.	Reports
7.1	<p>Community Consultation Survey Results</p> <p>CEO Ashley Nunn-Smith provided an overview of the results obtained from the Community Consultation Survey. In total, 481 unique respondents completed our surveys (266 for Survey 1 and 294 for Survey 2).</p> <p>In summary, the survey results clearly indicated that the current delivery of customer service at our branches is highly ranked by respondents (both in quantitative numerical rating and qualitative perception). Additionally, respondents indicated their desire for additional programming for older children, teens, adults and seniors; more hours to increase convenience of accessing branches; comfortable work and study spaces; and increased programming involving technology (e.g., 3D printers, computer programs, etc.). There was also an indication that the library as “community space” where in-person connections can be made, was valued by residents.</p>
7.2	<p>2021 Year-End Financial Report</p> <p>The 2021 Year-End Financial Report was presented and reviewed by Adele Reid, including the recommended 2021 Reserve Strategy and the Draft 2021 Financial Statements in PSAB format.</p>
<p>Motion 2022-03-03: Reports</p> <p><i>Moved by Rose Grimaldi, seconded by Phyllis Vernon, that all reports be received for information and that the 2021 Reserve Strategy be approved as presented. Carried.</i></p>	
8.	Policy review and updates
8.1	Policy Cover Report
8.2	OP-07 – Maker Policy (Updated)
<p>Motion 2022-03-04: Policy Review – OP-07</p> <p><i>Moved by Irene deGeus, seconded by Mayor Steve Pellegrini, that the Board receive and adopt the updated OP-07 – Maker Policy as presented. Carried.</i></p>	

- 9. Staff Reports**
- 9.1 – **Community Engagement & Marketing; Administrative & Branch Services; and Content & Information Technology Reports**
- 9.3
- The Community Engagement & Marketing; Administrative & Branch Services; and the Content & Information Technology Reports for the period of February 12, 2022 – March 11, 2022 were presented by the respective managers.

9.4 **CEO Report (Verbal)**

CEO Ashley Nunn-Smith was pleased to share that the first in-person N6 Library CEOs meeting since prior to the pandemic was held last Friday at the King City Library branch. All N6 Library CEOs were impressed with our new library space and happy to share this time in-person once again. Planning has begun for the N6-hosted New Board Orientation session to be held in Spring 2023.

Motion 2022-03-05: Staff Reports – March 2022

Moved by Councillor Jordan Cescolini, seconded by Irene deGeus, that the Board receive all staff reports for information as presented for March 2022. Carried.

10. **Member announcements – ∅**

11. **New Business**

IN CAMERA SESSION – Personnel matters about an identifiable person

Motion 2022-03-06: Board recessed into closed session at 7:41 p.m.

Moved by Mayor Steve Pellegrini, seconded by Michael Presta, that the Board meeting recess into closed session to discuss personnel matters about an identifiable person. Carried.

Motion 2022-03-07: Board meeting reconvened at 8:00 p.m.

Moved Phyllis Vernon, seconded by Rose Grimaldi, that the Board meeting reconvene. Carried.

12. **Adjournment**

Motion 2022-03-08: Adjournment

Moved by Councillor Jordan Cescolini, seconded by Irene deGeus, that the Board meeting be adjourned. Carried.

The meeting adjourned at 8:01 p.m.



Board Chair



Chief Executive Officer

APRIL 20, 2022

Date